



UGANDA HEALTH PROFESSIONS ASSESSMENT BOARD (UHPAB)

P.O.Box 236 Ntinda Kampala; Plot 157; Ssebowa Road; Kiwatule

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INVITATION TO BID UNDER OPEN DOMESTIC BIDDING FOR PROVISION OF MARKING VENUE, ACCOMMODATION AND MEALS FOR UHPAB EXAMINERS. PROC.REF.NO.UHPAB/NCONS/2024 -2025/00001

1. Uganda Health Professions Assessment Board (UHPAB) is a Government Agency established by the TVET Act 2025 and Operationalized by Statutory Instrument 25 of 2025 to Assess and Certify Health Professionals under Technical and Vocational Education and Training in Uganda.
2. UHPAB has allocated funds to be used for the provision of Examination marking venue, accommodation and meals for UHPAB Examiners.
3. UHPAB invites sealed bids for the provision of Examination marking venue, accommodation and meals for UHPAB Examiners.
4. Bidding will be conducted in accordance with the **Open Domestic Bidding** procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 and are open to all bidders.
5. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below in 8(d) from **8.00a.m to 5.00p.m** daily during the working Hours in the course of the bidding period.
6. The Bidding documents in English, may be purchased by interested bidders upon submission of a written application to the address below in 8(d) and upon payment of a non-refundable fee of Uganda Shillings **One hundred thousand only (UGX: 100,000/)**. The method of payment will be by bank deposit on **UHPAB Account No. 9030026252791** Stanbic Bank Forest Mall Lugogo.
7. Bids must be delivered to the address below in 8(d) at or before **11: 00am on Friday 16th May, 2025**. Bid securing declarations must be valid up to **13th June, 2025** after bid opening. Late bids shall be not be accepted. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below in 8(d) at **11:30 am on Friday 16th May, 2025**.
8. (a) Documents may be inspected at: *(Same as in 8d below)*
(b) Documents will be issued from: *(Same as in 8d below)*
(c) Bids must be delivered to: *(Same as in 8d below)*
(d) Address of bid opening: **The Procurement and Disposal Unit,
Uganda Health Professions Assessment Board.
Plot 157, Ssebowa Road**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	24th April 2025
b. Bid closing date	16th May 2025, 11:00Am (EAT)
c. Bid Opening	16th May 2025, 11:30Am (EAT)
d. Evaluation process	Within 10 working days from bid closing date
e. Display and communication of best evaluated bidder notice	<i>Within 5 working days from Contracts Committee award</i>
f. Contract award and Signature	After expiry of at least 10 working days from display of the best evaluated bidder notice and approval from the solicitor general

EXECUTIVE SECRETARY, UHPAB